

## Changing Your Password, Personal Fundraising Goal, and Personalize Your URL

1. From the Participant Centre, click "Edit Profile/ Personalized URL".

Note: if you aren't at the webpage that looks like below, please click 'Participant Centre' at the top to get to this page.

The screenshot shows the website header with the text "The Grandmothers Campaign is an initiative of" followed by the Stephen Lewis Foundation logo. A navigation bar contains links for Home, Participant Centre (circled in green), Donate, Materials, Contact Us, and Logout. Below the navigation bar is a large image of a group of people in light blue and yellow shirts, with a circular logo in the foreground that reads "grandmothers campaign to grandmothers".

Below the image is a row of icons for various features: PERSONAL PAGE, TEAM PAGE, ADDRESS BOOK, E-MAIL CENTRE, GET SOCIAL, FOLLOW-UPS, DONATION HISTORY, ENTER OFFLINE PLEDGES, and ONLINE HELP. The "PERSONAL PAGE" icon is circled in green.

Below the icons, the user is greeted with "Hello Asmita Persaud, ..... [ Edit Profile / Personalized URL ] [ Logout ]". The "Edit Profile / Personalized URL" link is circled in green.

The main content area is titled "Welcome to the Participant Centre" and includes a security badge that says "Secured by Thawte". Below this, there is a section for "Campaign Status Reminders - You have:" which lists "1 contact in your address book you have never emailed for this event. Send e-mail." and a "Launch Your Fundraising Campaign" section with a list of four steps: 1. Customize your Personal Page or Team Page, 2. Import your contact list into your Address Book, 3. E-mail family and friends to solicit donations using the E-mail Centre, and 4. Embed your Fundraising Badge into your blog or external sites by copying the link for Fundraising Badge. At the bottom, there is a section for "Manage Your Fundraising and Enter Offline Pledges".

2. Scroll down to the middle of the page. Here, you can:
  - a. Edit your personal fundraising goal
  - b. Change your password
    - When changing your password, please note that it has to be between 6 and 12 characters long. It helps to write your password down somewhere handy. Once you've entered what you would like your new password to be press "Save".  
*Note: If you forget your password, give us a call or send us an email and we'd be happy to reset it for you.*
  - c. Personalize your URL
    - Click "Edit" and type in what you'd like the URL to be.  
*Note: For URLs, most participants set their URL to be their name without any spaces, ex. AsmitaPersaud*

a.

Your Fundraising Goal (CAD):\*

Interface Language: \*

Are you a member of a Grandmothers Group?:

\*  
If yes, please enter the name of your group:

If you do not wish to receive further electronic communications from us, please check this box.

### Participant Centre Access Information

Create a username and password to access the Participant Centre.  
An e-mail will be sent to you with your login information.

b.

Username:\*  (6 - 20 characters)

Password:\*  (6 - 12 characters)

Repeat Password:\*  (6 - 12 characters)

### Personalize Your URL

Customizing your URL (Web link) will allow your family, friends and associates to quickly and easily access your Personal Fundraising page.

c.

<https://slf.akaraisin.com/Stride2016/AsmitaPersaud>

[ Edit ] ←

3. After making all changes press "SAVE".